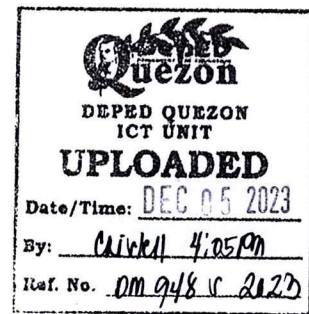




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



05 December 2023

**DIVISION MEMORANDUM**  
DM No. 948, s. 2023

**REITERATION ON THE POSTING OF UPDATED TRANSPARENCY BOARD**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Section/ Unit Heads  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. In accordance with **Republic Act No. 9485 (the Anti-Red Tape Act of 2007)**, this Office reminds all schools to have an updated **Transparency Board** on the Maintenance and Other Operating Expenses (MOOE), posting all school expenditures using the allocated funds. In line with this, Liaison Officers are advised to strictly coordinate to Internal Auditors/ADAS III in-charge for the release of duly signed Liquidation Reports on a regular basis.
2. This Office also reiterates that the submission of liquidation reports for **compliance** directly to Internal Auditors/ADAS III in-charge is highly encouraged.
3. Immediate and widest dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

accmrlg12/05/2023

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